

Certification of Board Meetings – 2011-2012

Quarter: ____ 1st ____ 2nd ____ 3rd ____ 4th

Agency Name: _____

The following is a list of all board meetings that have been held and board minutes approved since July 1, 2011.

Date of Meeting	Quorum present? (yes/no)	Date board minutes approved	Date board minutes sent to OCS*

***Note: Board minutes must be received by OCS within 30 days of the date they are approved by your Board of Directors.**

Signed: _____

Date: _____